

Richmond-Burton Community High School  
District #157  
Regular Board Meeting  
July 20, 2006

The regular meeting of the Board of Education, District #157, Richmond-Burton Community High School was called to order by President, Cindy Holtz @ 7:30p.m. Members present per roll call: Dr. Kim Albright, Mrs. Donna Anderson, Mr. Joe Busch, Mrs. Donna Dufur, Mr. Dennis Holian, Mr. Tom Wisinski, and Mrs. Cindy Holtz. Also present were Dr. Dan Oest, Superintendent and Mr. Tom DuBois, Principal. Mr. Larry Jones, Assistant Principal was absent.

**Consent Agenda**

Consent Agenda items included the June 15, 2006 Board of Education regular meeting minutes, closed session minutes, payment of Bills \$538,145.76, Extra List of Bills \$454,979.73, Payroll \$159,700.08, and the Treasurer's Report. Rebecca Brown was hired as Guidance Counselor, Joni Johnson as part-time Consumer Science teacher, Janice Ziemann as part-time Family Consumer Science teacher, Michael Baird as Mathematics teacher, Kelly Canavan as Guidance Counselor, Brian Rupp as part-time Physical Education teacher/Driver Education instructor, and Tammy Gregory as Physical Education teacher/Driver Education instructor.

Motion by Busch and seconded by Anderson to approve consent agenda items as submitted.

Roll Call: Ayes: Busch, Anderson, Albright, Wisinski, Holian, Dufur, Holtz  
Nays: None Motion Carried: 7-0

**Public Input**

None

**Reports**

Trial Balance, Fund Investment, Fund Comparison, and Activities Reports were reviewed. Principal's Report – Mr. DuBois commented on the results from the Senior Survey for the class of 2006. These results reflect better input than the problems with the prior survey. Lunch Report - There are no increases or renovations. Amounts for student lunch accounts will roll over to the next school year for each student and/or sibling. Technology Report - Information was shared with the Board that the Skyward installation/training appears to be running smoothly. It was stated that there are no known problems with the firewall/filter.

**New Business**

Dr Oest introduced Mr. David Lundeen from Ehlers & Associates, Inc. Mr. Lundeen presented an enrollment study prepared for Richmond-Burton CHSD No #157 and Nippersink CSD No. 2 to the board. The study contains three reports in one. It includes

Nippersink Middle School, Richmond-Burton High School and also a combined report. The information gathered contains three scenarios with scenario (2) being the most realistic and scenario (3) being the worst case. The attendance/enrollment data used in this study was from the fall housing report submitted to the state. The residential input included Richmond, Spring Grove, Fox Lake, and the county. Figures used were generated from residential construction, and village planning. There are 40 sites identified within the district as being under development. Mr. Lundeen noted an error on page 26 of the study. The charted table reflects over 6,000 units to be developed. The projection figure for potential development should have reflected 4,500, which would then project well over 10,000 residential units over a ten to fifteen year span of time.

### **Old Business**

Facility Expansion Project - Dr. Oest commented on the field trip taken with Mr. Holian, Mr. Wisinski, Mr. Busch, and Mr. DuBois to visit field houses at other school locations. One location was Oregon and the other was Geneseo. Photos of both locations were reviewed. Cost information was shared with the board on both locations (Oregon – 5.5 million, Geneseo - 2.1 million). Further discussion included the different types of construction and managing/heating costs (\$75,000 - Geneseo, \$50,000 more for Oregon). Board members discussed the general use for the field house (i.e. competition, practices, P.E. games versus the use of the school main gym). Mr. DuBois commented on current enrollment and the need to inquire input/needs from the community. Board consensus is to assess our current/future needs. Mrs. Holtz stated that the district should form a committee.

### **Finance Report**

Mr. Busch commented on the O & M fund - up \$75,000.00 without transfers. The superintendent, administration and business manager will assess our needs and financial data for the proposed field house maintenance costs. Dr. Oest commented on the three operating funds. Our fund balance is up \$630K overall from last year. Mrs. Holtz noted for the minutes that the school board appreciates how well our administration and staff are managing the school funds.

### **Citywide Cleaning Services Contract**

The Board consensus is to review this contract to assess our needs. It was noted that D2 receives service from Kenosha, Wisconsin. Mr. DuBois commented that D2 is currently taking care of maintaining their own floors. It was also noted by Mr. DuBois that there is 6-7 cleaning personnel needed during the school year at Richmond-Burton High School.

Swim Team Cooperative

Dr. Oest introduced Mr. Pat Elder, new athletic director at Richmond-Burton Community High School. Mr. Elder commented on the water polo co-op proposal that McHenry High School is offering. The fee assessed for each student to participate is \$300.00. The cost for the district per week/per student is \$718.95 with an approximate cost of \$8,600.00 for the season to transport students. Further discussion/concerns that relate to Title 9 and other opportunities resulted in a board consensus to not enter into an agreement/proposal at this time.

Liaison Officer Agreement with Village of Richmond

Dr. Oest reported that the Richmond Village lost its grant to support the school's liaison officer. Mr. DuBois commented to the board that Richmond-Burton Community High School benefits from having this officer present with discipline and safety issues and is a valuable resource. Mr. DuBois commented that officer Anderson currently works 20 hours a week with a schedule that is established for him. Officer Anderson works for Spring Grove and part-time for Richmond and is not a district employee. Dr. Oest further commented that we would like to continue his services and possibly absorb the cost with the Village sharing in some expense. The salary could be roughly \$10,800 with the benefits raising the cost to \$14K.

Motion by Albright Seconded by Wisinski to enter into an agreement with the Village of Richmond FY06-07 for a police liaison officer not to exceed a cost of \$10,800.00.

Roll Call: Ayes: Albright, Wisinski, Anderson, Holian, Busch, Dufur, Holtz

Nays: None

Motion Carried: 7-0

School Security Project Proposal

Dr. Oest presented the proposal from the Building & Grounds Committee for new/additional equipment due to non-working recording/viewing equipment. Further discussion confirmed that this equipment will include the new wing and that the Security Consultants Alarm Co. Inc. is the company that installed the original equipment at Richmond-Burton High School. Board consensus indicated that this item needs to go out for additional bids.

Mower Purchase Proposal

Dr. Oest commented on the current equipment conditions (i.e. difficulty in receiving parts/service) to the board. Holian made a recommendation to the board to table this item for further review next month.

Home School Student Athletic Participation

Board discussed letter received from taxpayer. Clarification was noted from Mrs. Holtz as to two separate issues (1<sup>st</sup> issue – home school, 2<sup>nd</sup> issue – residency). It was noted that there has been other letters concerning home school students. The board discussed various issues/concerns with athletic participation (i.e. having same rules as attending students, participating in all other school activities). Mr. DuBois commented that all home school students reside in the district and that per the ISHA, it's up to the local districts to decide. Mrs. Holtz addressed the athletic department to give a recommendation on policy to the school board regarding home school students.

Shared Services with Nippersink S.D. #2

Dr. Oest discussed the request for a special board meeting. The tentative date in question is for Tuesday, August 8, 2006 @ 6:00p.m. @ Nippersink. It was stated that this agenda is only for shared services, not to combine both school districts. Mrs. Holtz commented that she is not forcing the board to make a decision; D2 is in need of a Superintendent. Mrs. Holtz will call a special meeting w/D2.

District Logo Use Request

Mr. DuBois commented on the request given from State Bank of the Lakes to use our school logo for promotional purposes. It was indicated there is no risk to our school/district for the bank to use it. We could receive a reward - nothing substantial. Length of time for use is (1) year to generate business.

Motion by Albright Seconded by Holian to allow State Bank of the Lakes to use the Richmond-Burton Community High School District #157 logo.

Roll Call: Ayes: Albright, Holian, Anderson, Wisinski, Dufur, Busch, Holtz  
Nays: None Motion Carried: 7-0

Richmond TIF/Spring Grove Letter

Board discussed the Spring Grove letter concerning the plans of a high school. Due to a number of factors that remain unclear at this time, it is not possible to further discuss this item at this time. Dr. Oest shared the Richmond TIF information/process to the board.

Motion by Busch Seconded by Holian for District #157 to not support the proposed Richmond, Illinois TIF District.

Roll Call: Ayes: Busch, Holian, Albright, Dufur, Anderson, Wisinski, Holtz  
Nays: None Motion Carried: 7-0

It was noted that the District #157 school board would direct a letter to reflect non-support of the proposed Illinois TIF District.

Motion by Albright Seconded by Dufur to accept the bus driver resignation from Sue Stubner.

Roll Call: Ayes: Albright, Dufur, Busch, Holian, Wisinski, Anderson, Holtz  
Nays: None Motion Carried: 7-0

Motion by Albright Seconded by Dufur to move into Closed Session to discuss information pertaining to the appointment, employment, dismissal, performance, discipline and compensation of employees and collective bargaining matters @ 9:22p.m.

Roll Call: Ayes: Albright, Dufur, Busch, Holian, Wisinski, Anderson, Holtz  
Nays: None Motion Carried: 7-0

**ACTION/DISCUSSION AFTER CLOSED SESSION**

Motion by Albright and Seconded by Dufur to adjourn Closed Session and return to Open Session at 9:40 P.M.

Roll Call: Ayes: Albright, Holian, Anderson, Wisinski, Busch, Dufur, Holtz  
Nays: None Motion Carried: 7-0

Motion by Holian and Seconded by Busch to approve the coaching assignments as discussed in closed session.

Roll Call: Ayes: Holian, Busch, Anderson, Dufur, Wisinski, Holtz  
Nays: None Motion Carried: 7-0

Motion by Albright and Seconded by Anderson to keep all existing closed session minutes closed, as they remain confidential in nature, and to discard closed session audio tapes that have exceeded the 18-month limitation.

Roll Call: Ayes: Albright, Anderson, Busch, Dufur, Holian, Wisinski, Holtz  
Nays: None Motion Carried: 7-0

Motion by Wisinski and Seconded by Busch to approve the Superintendent's contract addendum pertaining to performance goals as presented in closed session.

Roll Call: Ayes: Wisinski, Busch, Albright, Holian, Dufur, Anderson, Holtz  
Nays: None Motion Carried: 7-0

Motion by Albright and Seconded by Dufur to adjourn the Regular Meeting at 9:42 P.M.

Roll Call: Ayes: Albright, Dufur, Wisinski, Anderson, Holian, Busch, Holtz  
Nays: None Motion Carried: 7-0

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Next Regular Meeting August 17, 2006

Board of Education of Richmond-Burton  
Community High School District #157  
McHenry and Lake Counties, Illinois

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date